

Visva-Bharati, Santiniketan
Central Purchase & Stores

Memo No. CS-4/2009-2010/Q/ 3

20.12.2009

**Notice inviting Tender/Quotation
for supply of Furniture items**

Sealed quotations are invited from bonafide, resourceful, experienced suppliers having IT/VAT, Professional Tax clearance certificates for purchasing the following items. The quotation documents, if not completed in all respects, will not be considered. The suppliers should quote rates in figures as in words. Quotations should be sent through Courier Service or through Registered Post.

Conditions:

1. Rates should be quoted inclusive of all taxes and charges of delivery to destination, insurance, packing & forwarding etc.
2. Delivery of materials must be made within such days as would be mentioned in the supply order
3. In case the bidder is manufacturer/authorized dealer of the materials/equipment for the particular zone and period, documentary proof should be attached.
4. Attested Copies of VAT, IT,PT Clearance Certificates, Trade License etc. should be attached.

The University reserves the right:-

1. Of accepting or rejecting any or all quotations without assigning any reason thereof.
2. Of distributing the order for supply among several suppliers, if it considers necessary.
3. Not to allow one supplier to supply more than one item concurrently.

Last date of submission of quotation is 14.01.2010 within 4.00 P.M.

Other details will be available from the Purchase & Stores section, Central Office, Visva-Bharati.

Items required

A. Steel Almirah

specifications

(4 shelves 5 compartment, 78 inch x 35 inch x 19 inch, Gauge- 20/22)

B. Sofa set

specifications

setting(3+1+1), Solid/Spring, 4 inch spong

C. Table Glass Top

specifications

8mm thickness

D. Steel cabinet with glass for book

Specifications

Book shelves with 4 doors, 66 inch. X 33 inch. X 15 inch.

E. File cabinet

specifications

55 inch. X 28 inch. 19 inch 4 compartments, gauge- 20/22

F. Computer Table

Specifications

Providing, supplying and fixing in Position Computer Table with readymade Keyboard/ Fiber / Metal Powder coated) Drawer mounted on telescopic channel with a provision of 3” drawer mounted on channel below the Keyboard. Provision to be made for CPU below the table and a wire manager on the table top. Table to be made out of 19mm/ 12mm/6mm marine ply as required . Teakwood leaping to be provided to all exposed plywood surfaces before lamination. A table to be finished with 1mm thick laminate(To be approved by authority in charge) A wax polish to be provided to all internal surfaces where required. The Table includes provision of Stainless steel buff finished handle, locks and ball catches.

Size: Length = 3 ft.
Breadth =2 ft.
Height =2 ft 6 inch.

G.Visitors chair & Computer chair

Specifications

1. Chair Size 965 X 700 X 700 mm
2. Revolving & tilting medium back chair with arms.
3. Seat height adjustment gas lift.
4. 5 ptpmh nsdr pg PVC covered steel & fitted with lock type twin wheel castors for smooth movement.
5. Arms rest PVC
6. Seat and ack made of 12mm moulded ply cushioned with PU of 40 density foam.
7. Upholstered in fine fabric and covered with PVC beading on the periphery.
8. Tilt- lock facility.

H. Revolving chair (High Back with arms, foam cushioned)

Specifications

1. Chair Size: 1090 X 710 X 750 mm
2. Revolving & tilting High Back Chair with arms having seat height adjustment gas lift.
3. 5 prong base pf PVC covered steel & fitted with lock type twin wheel castors for smooth movement arm rest Contoured PU.
4. Seat & back made of 12mm moulded ply, cushioned with 40 density PU foam and upholstered in fine Synchronized tilt.

Registrar
Visva-Bharati

Memo.No. CS-4/2009-2010/Q/3 Dated: 20.12.2009

Copy to:-

In-Charge V.B. Computer Centre, with a request to upload this notice in the University website.

Copy forwarded to the following Govt. Officer with a request for displaying the tender notice on the notice boards of their respective offices for publicity to:-

1. Branch Manager, State Bank of India, Santiniketan Branch
2. Station Master, Bolpur Railway Station
3. Sub-Divisional Officer, Bolpur
4. Post-Master, Santiniketan Post Office
5. Registrar's Office Notice Board

Registrar
Visva-Bharati