

VISVA-BHARATI
Santiniketan



**Expression of interest for empanelment
of supplier for procurement of
furniture(class-room & office) on rate
contract.**

Visva-Bharati invites expression of interest for empanelment of reputed manufacturer, dealer for procurement of class-room & office furniture etc. on rate contract basis as per the enclosed list of item. The period of rate contract will be valid for six months i.e. up to 31.03.12 and may extend further. The general terms and conditions of the rate contract are as follows-

1. The reputed manufacturers/dealers with good profile will be eligible for empanelment.
2. The supplier should submit the following documents
 - a. Latest clearance of IT, VAT/CST,P.TAX, Service TAX,
 - b. Trade license, Work permit, if applicable
 - c. Company Registration certificate and in case of partnership company, partnership deed with power of attorney.
 - d. BIFMA & ISO certificate
 - e. Credential for at least 5 yrs for dealing with this business.
 - f. Annual turnover for 1.crore supported by the audited balance sheet for last 3yrs.
 - g. Pollution certificate, applicable for manufacturer.
 - h. Clients list.(Govt.Org. preferable)
 - i. Valid dealership certificate(for dealer only)
3. The specification of items will be standard available in the market
4. Advance payment will not be entertained. However, payment against pro-forma invoice may be arranged.
5. Price of goods will be inclusive of all charges and variation of price within the tenure of the Rate contract will not be allowed unless there any changes of Govt. statutory payments.
6. Delivery of goods will be at Santiniketan, Birbhum as per the delivery schedule of the University.
7. EMD@ 2% of the total contract will be asked for from the Pre-bid qualified bidder and performance security form successful bidder will be taken as per rule.
8. Any damage to the goods will be borne by the Supplier.
9. Warranty/Guaranty of goods will be mentioned separately for each item.
10. Any type of influence will be the breach of integrity of the bidder and may amount to the cancellation of the bid.
11. The bidder/its authorized person should have to present on the date of the pre-bid meeting with documentary presentation of the goods as per the enclosed list of item required. The date will be notified through our web-site.

12. **The envelope containing all documents must reach to the office of the Pro-V.C.Visva-Bharati, Santiniketan.Birbhum-731235 within 15 days of publishing this notice and the envelope should be super-scribed as “Expression of Interest for procurement of furniture etc.”**
13. No personal communication will be made on behalf of the University.
14. Visva-Bharati reserves the right to amend/cancel the whole or the part of the tender/contract at any time without notice to the bidder.
15. All disputes will be under the jurisdiction of the Birbhum district.

Registrar
Visva-Bharati

Format of the Application form

Visva-Bharati

1. Name of the Firm/company
2. Address for communication.
E-Mail
3. Nature of the business
4. Profile of the Firm/Company
5. Name of item which can be supplied
by the firm.
6. Whether BIFMA/ISO certified
7. Name of the company for which the supplier
authorized dealer
8. Yearly turn over.
9. Whether all documents like clarence of
IT,ST,P.T.etc are enclosed.
10. Any other information

I do here by declare that the above information is true to my knowledge and my expression of interest will be treated as cancelled if any information is found incorrect.

Date

Signature

List of Items		
Sl.No.	Description of item with specifications.	Quantity (Approx.)
1	Classroom Chair with half-desk model, iron frame and plastic seat Double seater.	452
2	Steel Revolving Chair High Back with arm. PP Arm and base backcover PU moulded seat and back cushion. Fabric tapestry. Standard Size	78
3	S-Type Chair	31
4	Mid Back without Arm Revolving Chair	40
5	Visitor Chair with armrest, push back mechanism, upright position locking, injection moulded pedestal	78
6	Half Desk Chair- Leatherite Cushion with full desk let & paper tray	6
7	Chair: upright position, locking design, triangular armrest, powder coated pedestal.	88
8	Chair: Plastic make	158
9	Classroom Chair: Iron base & moulded seat & back	142
10	Revolving Stool half back rest with adjustable system	166
11	Chair with cushion seat & back	133
12	Classroom Chair with desklet and paper tray at bottom	111
13	Moulded Armless Chair	132
14	Revolving Chair with armrest: Composite leather upholstery PV custor, metallic base and armrest with composite leather padding. Synco tilt gas lift with height adjustment and multi-lock mechanism. Standard Size.	20
15	Computer Chair	63
16	Iron Base Chair	22
17	Office Almira Steel with shelf size H 1167 x D 450 x W 900 Five shelves, (gauze 20, 22, 24 mm)	244

18	Glass door Almirah Standard Size Five adjustable shelves. Epoxy power coated. Size 1167 mm x 450 mm x 900 mm	18
19	Steel Bookshelf glass door 4 shelves. Epoxy powder coated. Size 60 x 30 x 17 inch	58
20	Executive Table size 60" x 36" x 30" square tubular laminated top 3 drawers 1 cupboard	42
21	Steel Office Table size 48" x 24" x 30" with 3 drawers with laminated top powder coated finish	88
22	Full Secretariat Table 1800 cm x 930 cm x 760 cm fully laminated HAD sidereturn 1000 x 400 x 660 cu.cm.	15
23	Computer table: wood table with open shelf and CPU storage on the RHS & a 3 drawer unit on LHS with modesty panel 2 1200 mm x d 600 mm x h 750 mm - 62 nos.	171
24	Laminated Wooden Table 5' x 2.6' x 2.6'	18
25	4-door file cabinet size 1320 h x 470 w x 620 d mm	27
26	Moulded Round Stool	66
27	Steel Cabinet with two shelves (9' x 2' x 1.5')	6
28	Sofa Set (3+1+1)	6
29	Plastic Chair with arm	42
30	Plastic Chair with arm with cushion	84
31	Cushion Chair with writing desk	92
32	Wooden Almirah HDF 3 Door 5 Compartments	1
33	Chair without cushion with writing desk	126
34	Steel Almirah half size 600 cm x 450 cm x 900 cm (Gauge 20, 22 & 24 mm)	12
35	White Black Board 4' x 6'	9
36	Notice Board Alkasign	4
37	Fully laminated side table with 2 drawers and file cabinet	1

38	Wooden Stool H 2' x 1' x 1.4'	60
39	Steel Rack 5 compartments	15
40	File Cabinet horizontal Standard Size with 4 drawers	14
41	Revolving Stool adjustable system without back	14
42	Laboratory Table MDF laminated with granite top, drawer, cabinet and shelf 20 x 2 mm thick granite, size of cabinet 5' x 3' x 2.5'	5
43	Modular Laboratory with culture room 8' x 3' laminated board	1
44	Modular Laboratory 8' x 3'	5
45	Modular Laboratory 10' x 3'	1
46	Classroom Chair with half-desk model, iron frame and plastic seat three seater	23
47	Bolted slotted angled shelving multiflex, span 900 to 1200 mm depth 295/371/448/600 mm height single/2/3 tiers, max. load capacity 300 kg.	2
48	Half Secretariat Table. Steel Frame with laminated top standard size four drawers	8