

Tender Document

The tender and the financial bids should be submitted in two separate sealed covers.

The Tender bid should be in the format given in Part-6 of the TENDER DOCUMENT. The following documents should be enclosed in support of the claims:

- (a) Proof of ownership of web/sheet fed offset printing machines and their location within the state of West Bengal Preferably in or around Kolkata.
- (b) VAT registration certificates.
- (c) PAN registration certificate under the Indian Income Tax Act, 1961.
- (d) Proof of annual turnover for the past 3 financial years.
- (e) Proof to show that the bidder is in printing business in the past 5 years.
- (f) Sample of the papers that the bidder will make use for printing the text pages. (Full Size)
- (g) Copies of at least three titles printed by the bidder for other clients in past one year, having Maize covers and Cream wove or Maplitho text pages.
- (h) List of client/s, including Visva-Bharati, for whom the bidder has printed books of at least three titles with not less than 50,000 copies each.
- (i) Credentials of ownership of the company (Trade Licence).

Each tender bid should accompany an earnest money deposit of Rs.10000.00(Rupees Ten thousand only) Demand Draft / Banker's Cheque drawn in favour of "**Publishing Department Visva-Bharati University**". The sealed cover containing the Tender bid should be superscribed with the words "Bid for printing and supply of H. S. Council text books".

The financial bid should be in the format given in Part-6 and the sealed cover containing the financial bid should be superscribed with words "Financial bid for printing and supply of HS Textbooks". The sealed covers containing the Financial bid should be placed in a larger cover, superscribed with the words " Tender for printing and supply of H.S.COUNCIL text books", sealed, addressed and delivered to the Director, Granthana Vibhaga, Visva-Bharati" The last date for submission of tender is 02.01.2012 before 4.00 PM. The bid received after 4.00 PM of 02.01.2012 will be rejected. The Tender bid will be opened on 03.01.2012 at 11.00 AM in the presence of bidders present at the above given address. However, no separate intimation in this regard will be sent to individual bidders. The financial bid cover of only those bidders, who satisfy Tender bid upon evaluation, will be opened at the above given address in the presence of the available bidders on a date that will be communicated on the day of opening of the tender bids.

The bid document can be had in person during working hours on any working day, between 11-00 am and 3-00 pm, on payment of Rs 200/- (non-refundable) from the office of the Deputy Director, Granthana Vibhaga, Visva-Bharati.

The form can be downloaded from our web-site www.visva-bharati.ac.in also and those collecting the document through our web-site shall have to submit the tender paper alongwith bank draft @ Rs.200/- per tender.

Part-1

Eligibility criteria or tender for the bidders :

1. The bidder should have the experience of at least 5 years of printing books. The bidder should have, in the past three years printed at least 3 lakh books of one or more titles of not less than 100 pages each. Proof for the same should be furnished. The bidder should have a minimum annual average turnover of Rs.25 lakhs during the last 3 financial years i.e. 2006-07, 2007-08 and 2008-09.
2. To be eligible to participate in the tender, the bidder should own the following minimum printing machineries and should have the infrastructure facilities:

A. Printing Machines:

The bidder should have a minimum of:

- i) One single-colour sheet fed printing machine of not less than 23" x 36".
 - or
 - ii) One single colour web offset printing machine.
- B. Binding machine and equipment:**
- a) Two cutting machines of not less than 42" size.
 - or
 - b) Automatic cutting machines - 3 Nos.
 - or
 - c) Automatic binding machines in case of web printer - 2 Nos.
(5-clamps & single clamp) - 2 Nos .
 - d) Binding machine in case of sheet fed offset machine. -2 Nos.

Part-2

Technical specifications for the books:

A. Inner Pages:

- 1 Only Cream wove paper of 60 GSM shall be made use of for inner pages of the books.
- 2. Paper for the textbooks shall be procured from A-grade paper mills.
- 3. The minimum brightness of the paper shall be 80 %

B. Binding or Cover:

- 4. Maize Cover paper of 120 GSM shall be made use for the cover of the books.
- 5. The size of the books, specifications and circulation number shall be as specified in columns 2, 3, 4 of the tables in Part 6 to this Tender Document.
- 6. All books shall have binding machine swing with cover drawn on and numbering at the back cover.

C. Printing Quality:

- (a) Printing shall be good, having uniform inking of sufficient colour,
- (b) The texts shall be strong, legible and readable.
- (c) The prints shall be free from defects like offsetting, smudging, tilting, misregister, scumming, slur, ragged print etc.,

The text must have balanced margin around each page with a minimum of 15 mm.

D. Book size:

- (a) As specified in part 6.

E. The book should be delivered in packets of 20 books.

Part-3

Terms and Conditions about selection of least bidders, entrustment of work, procurement of materials, and execution of work.

- 1. The bidder is under obligation to pay all the dues of the workers as per law and pay all legal charges / contributions to statutory authorities.
- 2. The bidder must have been following the labour laws. The bidder shall submit a certificate on his letter head duly signed with stamp that he is maintaining labour laws.
- 3. The bidder who has qualified in the tender bid and who has quoted the least rate for executing a work package in the financial bid is entitled to be assigned with that work.
- 4. A sheet fed offset printer is eligible to have only one work mentioned at part 6 and a web offset printer is eligible to get not more than three work.
- 5. If, a sheet fed offset printer in his bid quotes the least rates (L1) in the financial bids of more than one work package or a web offset printer quotes least rates for more than two work packages , then within the next 48 hours of opening of the financial bids, the bidder in case of sheet offset printer will have the option to select one among them and web offset printer will have the option to select two among them. In case the bidder fails to convey his choice within the stipulated time, then the Visva-Bharati may decide about the work packages to be assigned.

6. When a bidder, who has quoted the least rates for more than one work package, is selected to execute one or more work packages among them as per his option or otherwise and gets excluded from the rest, the bidder who has quoted the next lowest rate (L2) will get the right to carry out the work from which L1 is excluded, but at the rate quoted by L1 and if L2 were to refuse the offer, then L3 will get the right to carry out the work from which L1 is excluded, but at the rate quoted by the L1. However, in such an event, if L2 and L3 both were to refuse to carry out the work at the rates quoted by L1, then the L1 bidder will be entitled to get that as an additional work at the L1 rates quoted by him, provided L1 bidder has more than one sheet fed or web offset printing machine of the prescribed specification as in part-6 of this TENDER DOCUMENT.
7. The texts to be printed, the format, pictures and the design of the books to be printed will be provided by the Visva-Bharati to the successful bidders. The proprietary rights of the text books will be with the Higher Secondary Council. The Visva-Bharati shall be the publisher of the books.
8. The successful bidder shall be responsible for printing the text books and supplying them in good condition to the the designated go-downs of Visva-Bharati in kolkata.
9. In the financial bid in format given in Part-6, the bidder shall quote the price per book for printing of each title as at Part-6 to this TENDER DOCUMENT.
10. The VISVA-BHARATI reserves the right to reduce the printing order in respect of any work package by 20% before awarding the work or signing the contract or to increase the printing order at any stage of printing by 20 %.
11. The successful bidder shall print the retail price of the book in a prominent place on the cover page of the text book.
12. The first lot of printing should be completed within 40 days from the date of issue of work and delivered at the designated godown.
13. The successful bidder shall be entirely responsible for printing and supplying the textbooks safely to the Visva-Bharati.
14. The successful bidder shall procure the paper of the prescribed kind and quality required for printing the textbooks only from 'A' grade manufacturers. Proof of the same shall be produced along with the report about procurement and storage of the paper, to the VISVA-BHARATI, before the actual printing commences.
15. Within 15 days of receipt of the work order, the successful bidder shall procure and store at least 1/3 of the paper required for printing all the books entrusted to him, and make available of the same for inspection and quality testing to the VISVA-BHARATI. The VISVA-BHARATI shall convey the result of the quality testing within three days of making available of the paper. The printing shall commence only after the VISVA-BHARATI communicates to the successful bidder its acceptance of the quality of the paper to be used. The rest of the paper required for printing the text books shall be procured and made available to VISVA-BHARATI within one month from the date of issue of work order.
16. The successful bidder should commence the actual printing within three days of communication of acceptance of the quality of the paper procured and stored, by the VISVA-BHARATI.
17. Before moving any printed textbook from the place of printing for delivery to the whole sale and retail text book dealers of the various districts of the state, the successful bidder shall intimate the VISVA-BHARATI so as to facilitate the VISVA-BHARATI to pick samples at random for testing the paper quality, printing quality, ensuring size of the books, colour registration, quality of binding etc. Only upon clearance in writing by the VISVA-BHARATI, the bidder shall move the printed textbooks to its destination.
18. The bids should be unconditional and conditional bids will be summarily rejected.
19. All the books are to be printed in black and white only and no colour printing is involved.
20. RA bill subject to the maximum of 25% of total work value shall be paid.

Part-4

Submission of bids, evaluation, acceptance and related stipulations

1. Submission of Bids :

(i) Bidders satisfying the prequalification and financial conditions specified in this Tender Document and willing to execute the contract in conformity with the Tender Document may submit their Tender and Financial bids in formats as at Part-5 and Part-6 respectively. Both the bids should be placed in separate sealed covers and addressed to The Director VISVA-BHARATI Granthana Vibhaga. The sealed over containing the Tender bid should superscribed with the words "Tender bid for printing and sale of H.S.COUNCIL Textbooks".

The sealed cover containing the Financial bid should be superscribed with the words "Financial bid for printing of H.S.COUNCIL text books". Both the covers so addressed should be placed in a larger sealed cover and should be superscribed with the words: "Tender for printing and sale of H. S. COUNCIL. text books" and addressed to the Director, Publishing Department, Visva-Bharati, 6 A.J.C. Bose Road, Kolkata-700 017.

(ii) The tender document can be had by payment of Rs.200/- (Rupees Two hundred only), which is non-refundable, in the form of Cash, Demand Draft / Bankers cheque drawn in favour of "**Publishing Department Visva-Bharati University**", payable at Kolkata. The bid should be accompanied by Earnest Money Deposit (EMD) of Rs.10,000/- (Rupees Ten thousand only) by way of a demand draft drawn in favour of "**Publishing Department Visva-Bharati University**", payable at Kolkata. EMD will be refunded to all the unsuccessful bidders on finalization of the award of the contract and to the successful bidder on successful completion of the contract obligation.

(iii) The sealed covers containing prequalification and financial bids should be delivered to the Director Granthana Vibhaga VISVA-BHARATI, Kolkata, on or before 02.01.2012 at 4.00 p.m. The prequalification bids will be opened on 03.01.2012 at 11 AM. at the office of the Director, Granthana Vibhaga, VISVA-BHARATI, Kolkata.

iv) Bids received by the VISVA-BHARATI after the deadline fixed for submission of bids will be rejected. In the event of the last date specified for submission of bid being declared a public holiday, the bids will be received till 4-00 p.m. on the next working day. Extension of date and time for submission of bids will be at the discretion of VISVA-BHARATI.

2. Bid Opening Process :

The VISVA-BHARATI will follow two-stage bid opening process. They are: (i) Tender bid opening and evaluation and (ii) Financial bid opening and evaluation (a) The tender bids will be opened in the presence of available bidders or their authorised representatives who choose to be present at the time, date and venue mentioned in paragraph 1 above. VISVA-BHARATI will record the tender opening process in a separate register maintained for the purpose and signature of all the available bidders or the authorized representatives of the bidders will be obtained in the register and on the bid documents evidencing their attendance. The evaluation and short-listing of technically qualified bidders will be carried out within the time frame made known to them at the time of opening of technical bids based on the criteria set out in this TENDER DOCUMENT.

(b) The financial bid cover of only those bidders, who satisfy Tender bid upon evaluation, will be opened at the above given address in the presence of the available bidders on a date that will be communicated on the day of opening of the tender bids. The financial bids of technically short-listed bidders will be opened in their presence or of their authorized representatives who choose to be present at the time, date and venue informed to them. The evaluation of financial bids will be based on the criteria set out in this TENDER DOCUMENT.

Selection of the lowest quote bidder, namely, L1 bidder will be as in clause 9 below.

3. Furnishing of information :

The bidder should examine all instructions, forms, terms and specifications contained in the TENDER DOCUMENT. Failure to furnish all information as required in the TENDER DOCUMENT or to submit a bid not substantially responsive to the TENDER DOCUMENT in every respect will be at the bidder's risk and may result in rejection of its bid.

4. Format and Signing of Bids :

The original tender and financial bids should be typed or printed and duly signed by the bidder or a person or persons duly authorized to bind the bidder to the contract. The person or persons signing the bid should affix their signature on all pages of the bid document.

5. Authentication of Erasures / Overwriting etc :

Any interpolations, erasures or overwriting will be valid only if the person or persons signing the bid document attest the same by affixture of their signature by the side of such alteration, overwriting etc.

6. Amendments to TENDER DOCUMENT terms and conditions :

VISVA-BHARATI reserves the right to issue any amendments to this TENDER DOCUMENT document at any time prior to but before 5 days from the deadline fixed for submission of bids. Such amendments to TENDER DOCUMENT will be intimated to all the persons who have been supplied with the TENDER DOCUMENT document and on the VISVA-BHARATI website for the sake of those who have downloaded the documents from it. From the date of communication of amendments to the TENDER DOCUMENT document to the bidders concerned, the amendments shall be deemed to form an integral part of this tender document i.e., TENDER DOCUMENT.

7. Prices and Taxes :

i) In the financial bid format given in Part-6 of the TENDER DOCUMENT, the bidder shall quote the price, title wise, per book.

ii) The quoted prices should be inclusive of packaging cost, transportation cost, all taxes like sales tax, service tax, VAT, custom duty, excise duty, any other applicable duties and taxes.

iii) Prices quoted by the bidder should remain fixed during the bidder's performance of the contract and will not be subject to variation on any account. A bid submitted with an adjustable price quotation will be treated as non-responsive and will be rejected. Price should not be indicated at any place in the pre-qualification bid document. If it is found that the price is indicated in the technical bid, the entire bid will be summarily rejected. The prices should be quoted in Indian Rupees. Any reference made to variation in price due to appreciation / depreciation of Indian rupee against any other currency is not acceptable.

8. Evaluation of bids and awarding the contract :

(i). Evaluation of Pre-qualification Bids:

For evaluation of the Tender bids, VISVA-BHARATI will take into account the following factors and based on such evaluation the technically qualified bidders will be short-listed:

a) Compliance to terms and conditions stipulated in the TENDER DOCUMENT duly supported by certified documentary evidences called for therein.

b) Submission of duly signed compliance statement.

c) Review of written reply, if any, submitted by the bidder in response to any clarification sought by VISVA-BHARATI.

(ii). Evaluation of Commercial Bids:

For the evaluation of the commercial bids, VISVA-BHARATI will take into account the following factors :

a) Status of compliance of terms and conditions of TENDER DOCUMENT.

b) Submission of Financial Bid strictly in the format specified in Part-6.

of TENDER DOCUMENT. Any change in the format specified or inclusion / addition of any extraneous conditions / suggestions in the Commercial-bid or attaching any addendum / annexure to the commercial bid may result in rejection of the bid.

9. Determination of L1 Bidder and Awarding of Contract :

(i) On completion of evaluation process of financial bids and based on any other clarification submitted by the bidder in response to VISVA-BHARATI's query, if any, the contract will be awarded to the bidder, who has quoted the lowest price, namely L1 bidder.

(ii) As there will be no scope for negotiation on the price, the bidders in their own interest should quote the most competitive prices. VISVA-BHARATI reserves the right to reject L1 bid if the same is found unreasonable or is not as per the technical requirement mentioned in this document and in such a case the next lowest bidder namely L2 will be considered. If for any reason, the work order issued to the L1 bidder does not get executed or the L1 bidder backs out, VISVA-BHARATI is at liberty to consider the next lowest bidder namely L2. Consequently, the defaulting L1 bidder will be blacklisted and debarred from participating in any of the future tender processes of VISVA-BHARATI for a period of 2 years from the date of work order, in addition to forfeiture of EMD.

10. Clarifications :

During evaluation of the bids (both Tender and Financial), VISVA-BHARATI may, at its discretion, seek clarification from the bidders on the bids or the bidders themselves may seek clarifications from VISVA-BHARATI on certain issues contained in this TENDER DOCUMENT. The request for clarification and the response should be in writing or email and the bidders should note that no change in the prices shall be sought, offered, or permitted after submission of the bids.

11. Errors and their rectification :

Arithmetical errors will be rectified on the following basis:

If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, if and where required, the unit price shall prevail, and the total price shall be corrected accordingly. If the bidder does not accept correction of the errors, its bid will be rejected. If there is a discrepancy between figures mentioned in words and figures, the amount mentioned in words shall prevail.

12. Contacting VISVA-BHARATI :

Any effort by a bidder to influence VISVA-BHARATI in its decisions on bid evaluation, bid comparison or contract award will result in the rejection of bid of such bidder.

13. VISVA-BHARATI's Right to accept or reject any or all bids :

Notwithstanding anything contained in any of the clauses contained in this TENDER DOCUMENT, VISVA-BHARATI reserves its right to accept or reject any or all the bids and to annul the whole bidding process at any time prior to awarding of contract without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the reasons for the action by VISVA-BHARATI.

14. Notification of award of contract :

The notification of award of contract in the form of a letter by VISVA-BHARATI and acceptance thereof by the bidder within a period of three days from the date of its receipt will constitute the formation of the Contract.

15. Signing of contract agreement :

The successful bidder should enter into an agreement with VISVA-BHARATI within ten working days of the receipt of award of contract incorporating all the terms and conditions contained in this TENDER DOCUMENT including the amendments and alterations as provided for clause (6) above. The successful bidder shall be responsible for and obligated to conduct all contracted activities with due care and diligence, in accordance with the Contract and using best practices and economic principles and exercising all reasonable means to achieve the performance levels specified in the Contract.

The successful bidder should abide by the job safety, insurance, customs prevalent and the laws in force in India and should indemnify the VISVA-BHARATI against all demands or responsibilities arising from accidents or loss of life, the cause of which is the successful bidder's negligence. The successful bidder should agree to pay all indemnities arising from such incidents and should not hold VISVA-BHARATI responsible or obligated.

16. Contract period :

The period of contract shall be for one year. VISVA-BHARATI will have the option of terminating the contract during the currency of contract period by giving one months notice.

17. Assignment :

The successful bidder shall not assign, in whole or in part, its obligations to perform under this Contract to any other subcontractor or vendor, except with the prior written consent of VISVA-BHARATI.

18. Termination for default :

VISVA-BHARATI, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the bidder, may terminate this Contract in whole or in part if the bidder fails to perform any of the obligations(s) under the Contract. In the event of VISVA-BHARATI terminating the Contract in whole or in part, it may get the work done, upon such terms and in such manner, as it deems appropriate through some other person and the bidder shall be liable to VISVA-BHARATI for any excess costs or additional costs incurred. However, the bidder shall continue performance of the Contract to the extent not terminated.

19. Termination for insolvency :

VISVA-BHARATI may at any time terminate the Contract by giving written notice to the bidder, if the bidder becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the bidder, provided that such termination will not prejudice or affect any right of action or remedy, which has accrued or will accrue thereafter to VISVA-BHARATI.

20. Force majeure :

The successful bidder shall not be liable for penalty or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure. For purposes of this clause, "Force Majeure" means an event beyond the control of the Bidder and not involving the Bidder's fault or negligence and not foreseeable. Such events may include, but are not restricted to, wars or revolutions and epidemics. If a Force Majeure situation arises, the bidder shall promptly notify the Department in writing of such condition and the cause thereof. Unless otherwise directed by VISVA-BHARATI in writing, the bidder shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means of performance not prevented by the Force Majeure event.

21. Insurance

The successful bidder shall fully insure the printed text books to be supplied under the contract against loss or damage incidental to printing or distribution, transportation, storage and delivery.

22. Penalty for delayed execution of work :

The bidder should strictly adhere to the implementation schedule, as specified in the Work Order for performance of the obligations arising out of the contract and any delay thereof will enable VISVA-BHARATI to resort to any or both of the following:

- a) The bidder shall be liable to pay to VISVA-BHARATI penalty at the rate of 1% of the bid value of the delayed portion of the work per week or part thereof of such delay for the first four weeks and at the rate of 2% per week thereafter.
- b) Termination of the agreement fully or partly and claim of liquidated damages.

23. Resolution of disputes :

In case of any disagreement or dispute between VISVA-BHARATI and the bidder, the dispute will be resolved in a manner as outlined hereunder. VISVA-BHARATI and the bidder shall make every effort to resolve amicably by direct informal negotiations any disagreement or dispute between them on any matter connected with the contract or in regard to the interpretation of the context thereof. If, after thirty (30) days from the commencement of informal negotiations, VISVA-BHARATI and the bidder have not been able to resolve amicably a contract dispute, such differences and disputes shall be referred, at the option of either party, to the arbitration of one single arbitrator to be mutually agreed upon and in the event of no consensus, the arbitration shall be done by three arbitrators, one to be nominated by the VISVA-BHARATI, one to be nominated by the bidder and the third arbitrator shall be nominated by the two arbitrators nominated as above.

Such submission to arbitration will be in accordance with the Arbitration and Conciliation Act, 1996. Upon every or any such reference, the cost of and incidental to the references and award shall be at the discretion of the arbitrator or arbitrators or Umpire appointed for the purpose, who may determine the amount thereof and shall direct by whom and to whom and in what manner the same shall be borne and paid. Courts of Kolkata city shall alone have jurisdiction to the exclusion of all other courts, in respect of all differences and disputes envisaged above.

- 2 Binding machines /
Automatic perfect binding
Machines
- 3 Automatic folding machine
- 4 Cutting machines
- 5 Three side trimmer
- 6 Space occupied by the printing
Press.
- 7 Storage space.

C. Experience and past performance:

Sl. No.	Eligibility Criteria	Furnish particulars	Description of proof enclosed	Remarks if any
1.	Years of experience in printing of books. (See clause 1 of part-1 of this TENDER DOCUMENT)			
2.	Number of copies printed in the past one year(See clause 1 of part-1 of this TENDER DOCUMENT)			
3.	Minimum annual average turnover during the last 3 financial years.	2008-09 2009-10 2010-11		

D. Documents produced:

Sl. No.	Description of the documents Produced /not produced
1.	Proof of ownership of the printing machines
2.	Proof of ownership or lease hold right of the land and building in which printing press and storage space are located - copies of the deeds to be produced.
3.	VAT registration certificate
4.	PAN registration certificate
5.	Proof of annual turnover for the past three financial years
6.	Proof to show that the bidder is in printing business in the past years.
7.	Sample of the papers to be made use of in the printing for the inner text pages and cover pages.

I / We declare that statement made above are correct to the best of my / our knowledge. If any statement made by me / us is found incorrect, Visva-Bharati shall have right to summarily reject the tender proceedings.

Signature of the Bidder
(with seal)

PART :6

FORMAT FOR FINANCIAL BID
(To be submitted along with the Tender Document)

For the title H.S.English (Prose)

From:

.....
.....
.....
(Name and address of the bidder)

Title of the Book	Forma	Book Size	Circulation	Quoted Rate/Copy	Total value
H.S.English (Prose)	17	13 cm/ 21 cm	275000		

I / we agree to execute work at the rates quoted above. The rates are inclusive of packaging cost, transportation cost, all taxes like sales tax, service tax, VAT, custom duty, excise duty, any other applicable duties and taxes.

Yours faithfully,

Signature of the Bidder
(with seal)

PART :6

FORMAT FOR FINANCIAL BID

(To be submitted along with the Tender Document)

For the title H.S.English (Poems and Plays)

From:

.....
.....
.....

(Name and address of the bidder)

Title of the Book	Forma	Book Size	Circulation	Quoted Rate/Copy	Total value
H.S.English (Poems and Plays)	14	13 cm/ 21 cm	250000		

I / we agree to execute work at the rates quoted above. The rates are inclusive of packaging cost, transportation cost, all taxes like sales tax, service tax, VAT, custom duty, excise duty, any other applicable duties and taxes.

Yours faithfully,

Signature of the Bidder
(with seal)

PART :6

FORMAT FOR FINANCIAL BID
(To be submitted along with the Tender Document)

For the title H.S.Bengali (Prose)

From:

.....
.....
.....

(Name and address of the bidder)

Title of the Book	Forma	Book Size	Circulation	Quoted Rate/Copy	Total value
H.S.Bengali (Prose)	12.5	13 cm/ 21 cm	200000		

I / we agree to execute work at the rates quoted above. The rates are inclusive of packaging cost, transportation cost, all taxes like sales tax, service tax, VAT, custom duty, excise duty, any other applicable duties and taxes.

Yours faithfully,

Signature of the Bidder
(with seal)

PART :6

FORMAT FOR FINANCIAL BID

(To be submitted along with the Tender Document)

For the title H.S.Bengali (Kabita O Natak)

From:

.....
.....
.....

(Name and address of the bidder)

Title of the Book	Forma	Book Size	Circulation	Quoted Rate/Copy	Total value
H.S.Bengali (Kabita O Natak)	9.25	13 cm/ 21 cm	200000		

I / we agree to execute work at the rates quoted above. The rates are inclusive of packaging cost, transportation cost, all taxes like sales tax, service tax, VAT, custom duty, excise duty, any other applicable duties and taxes.

Yours faithfully,

Signature of the Bidder
(with seal)

PART :6

FORMAT FOR FINANCIAL BID
(To be submitted along with the Tender Document)

For the title H.S.Bengali (Chhoto Galpa)

From:

.....
.....
.....

(Name and address of the bidder)

Title of the Book	Forma	Book Size	Circulation	Quoted Rate/Copy	Total value
H.S.Bengali (Chhoto Galpa)	12.5	13 cm/ 21 cm	200000		

I / we agree to execute work at the rates quoted above. The rates are inclusive of packaging cost, transportation cost, all taxes like sales tax, service tax, VAT, custom duty, excise duty, any other applicable duties and taxes.

Yours faithfully,

Signature of the Bidder
(with seal)